

**SHELBY COUNTY
HOTEL/MOTEL TAX COMMITTEE
MINUTES OF DECEMBER 9, 2014**

VOTING MEMBERS

PRESENT:	Harlan City Council	Dave Miller
	Shelby County Supervisor	Roger Schmitz
	Harlan Business Owner	Sandy Ronfeldt
	Harlan Resident	Lisa Meyer
	Rural Business Owner	Kent Richards
	Rural Resident	Becky Miller
	Shelby County Chamber (Before reorganization)	Jerry Henscheid

ABSENT: None

NON-VOTING MEMBERS

PRESENT:	Fiscal Agent	Marsha Carter
	Shelby County Chamber of Commerce & Industry, Executive Director	Todd Valline
	Harlan City Manager	Terry Cox

GUESTS: HMU - Steve Dresen; Harlan Newspapers - Alan Mores and Bob Bjoin; and Sharon Lucke.

The meeting was called to order by Chairman D. Miller at 1:00 p.m. Roll call is listed above.

The Chairman asked the members if there were any conflicts of interest for anything on the agenda. None were stated.

It was moved by Schmitz, seconded by Richards, to approve the agenda. Motion carried.

It was moved by B. Miller, seconded by Meyers, to approve the Minutes of September 16, 2014. Motion carried.

Carter presented an updated Financial Report. It was moved by Richards, seconded by Schmitz, to approve the Fiscal Agent Financial Report, as presented by Carter, showing a balance of \$67,926.72 as of November 30, 2014. Motion carried.

Discussion was held on the status of grants that are over a year old. Schmitz thought that any grant not completed with one year should be canceled and the applicant be required to reapply. Ronfeldt thought every grant should be reviewed on a case-by-case basis. After discussion, it was moved by Ronfeldt, seconded by Richards, that the following procedure be implemented. Motion carried.

“Thirty days prior to the one-year anniversary of any incomplete grant, the Fiscal Agent shall notify the applicant, in writing, that “Paid” invoices for the completed project must be filed with the Fiscal Agent, or the grant application will be put on the next Hotel/Motel Tax Committee meeting agenda for cancelation or extension. If the applicant wishes to request an extension, he/she/designee shall appear before the Committee to explain the necessity for such an extension. If the applicant fails to respond to the Fiscal Agent’s notification or fails to appear before the Committee at the specified meeting, the grant application shall automatically be cancelled.”

GRANTS:

2013-5 – Barn Quilt Brochures – Harlan Newspapers – \$2,000 - It was moved by B. Miller, seconded by Schmitz, to grant Barb Onnen’s request for a one-year extension because of unforeseen printing delays with the stipulation that the printing must be done by a Shelby County printer. Motion carried.

2014-14 – Forgotten Art – Kris Olson Harmon – \$1,500 – After Action Report - Harmon provided Carter with a written report describing the successful event. It was moved by Ronfeldt, seconded by Richards, to receive and file this report. Motion carried.

2014-21 – Holiday Lighting Gala – Shelby County – \$3,000 - It was moved by Ronfeldt, seconded by Henscheid, to approve an amount not to exceed \$3,000 to cover the additional expenses for advertising and buggy rides and to authorize the Fiscal Agent to issue the checks upon presentation of invoices. Motion carried.

2014-22 – Hotel/Motel Meeting Ads – \$234.00 - It was moved by B. Miller, seconded by Meyer, to approve \$234.00 to cover advertising costs, announcing the date and time of this meeting, and to authorize the Fiscal Agent to issue the checks upon presentation of invoices. Motion carried.

2014-23 – Panama Historic One Room School Museum – Brochures – \$2,000.00 - It was moved by Henscheid, seconded by Meyer, to approve an amount not to exceed \$2,000 to cover the cost of printing brochures with the stipulation that the printing must be done by a Shelby County printer and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried.

2014-24 - Western Iowa Visitors Guide - Ad - Harlan Newspapers - \$1,299.00 - It was moved by Meyer, seconded by Schmitz, to approve an amount not to exceed \$1,299.00 for this project and to authorize the Fiscal Agent to issue the check upon presentation of invoices. Motion carried.

2014-25 - Western Iowa Visitors Guide - Motel Ad - Harlan Newspapers - \$499.00 - It was moved by Richards, seconded by B. Miller, to approve an amount not to exceed \$499.00 for this project and to authorize the Fiscal Agent to issue the check upon presentation of invoices. Motion carried.

The next scheduled meeting of this Committee will be March 10, 2015 at 1:00 P.M. The Chairman may call additional meetings prior to this date if deemed necessary.

The Chairman asked if there was any other business that needed to come before this Committee. There being none, the Chairman declared the meeting adjourned at 2:19 P.M.

Respectfully submitted,

Marsha J. Carter
Shelby County Auditor and
Secretary to this Committee

**SHELBY COUNTY
HOTEL/MOTEL TAX COMMITTEE
MINUTES OF SEPTEMBER 16, 2014**

VOTING MEMBERS

PRESENT:	Harlan City Council	Dave Miller
	Shelby County Supervisor	Roger Schmitz
	Harlan Business Owner	Sandy Ronfeldt
	Harlan Resident	Lisa Meyer
	Rural Resident	Becky Miller
	Shelby County Chamber	Jerry Henscheid

ABSENT:	Rural Business Owner	Kent Richards
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NON-VOTING MEMBERS

PRESENT:	Fiscal Agent	Marsha Carter
	Chamber, Executive Director	ABSENT
	Harlan City Manager	Terry Cox

GUESTS: Steve Dresen, HMU; Nathan Buman; Joyce Gradoville; Sharon Lucke; and Donna Deuel.

The meeting was called to order by Chairman D. Miller at 1:00 p.m. Roll call is listed above.

The Chairman asked the members if there were any conflicts of interest for anything on the agenda. None were stated.

It was moved by Schmitz, seconded by Ronfeldt, to approve the agenda. Motion carried.

It was moved by Meyer, seconded by B. Miller, to approve the Minutes of June 10 and July 22, 2014. Motion carried.

Carter presented an updated Financial Report. It was moved by Schmitz, seconded by Ronfeldt, to approve the Fiscal Agent Financial Report, as presented by Carter, showing a balance of \$84,820.23 as of August 31, 2014. Motion carried.

After the last meeting, Carter was instructed to invite the Cities of Elk Horn and Shelby to attend this meeting to discuss joining this Committee and pooling their funds. A representative from Elk Horn was in attendance and asked several procedural

questions. She will take the information back to the City of Elk Horn. No one from Shelby attended.

Discussion was held on the terms of the Committee members. On December 31, 2014, all terms expire. Carter asked if the Committee wanted to address this fact and try to get the terms staggered so not all would expire at the same time. The Committee decided to leave as is for now.

GRANTS:

2013-30 - Potter House B&B, Joyce Gradoville - Advertising - \$5,000 - It was moved by Henscheid, seconded by B. Miller, to grant a one-year extension because of unforeseen construction issues that are delaying opening of the B&B. Motion carried.

2014-3 - Shelby County Historical Society 50th Anniversary - After Action Report - \$10,000 - Nathan Buman reported that the investment in advertising was very successful. The museum has had visitors from Des Moines, Omaha, and Mason City. The attendance at Log Cabin Days was larger than ever. The website is up and running.

2014-15 - Downtown Holiday Light Project - Sharon Lucke and Donna Deuel plus Ronfeldt and Henscheid, who are members of this Committee, presented updated information on the project.

2014-17 - Hotel/Motel Meeting Ads - \$350.00 - It was moved by Schmitz, seconded by Meyer, to approve an amount not to exceed \$350 to cover advertising costs for the Harlan Newspaper and KNOD ads, announcing the date and time of this meeting and to authorize the Fiscal Agent to issue the checks upon presentation of invoices. Motion carried.

2014-18 - Shelby County Fair - 2015 Advertising - \$8,853.27 - It was moved by Schmitz, seconded by Meyer, to approve an amount not to exceed \$8,800 to cover advertising costs for this event, which is attended by about 5,000 people, and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried.

2014-19 - City of Irwin - Main Street Banners - \$1,200.00 - It was moved by Ronfeldt, seconded by B. Miller, to approve an amount not to exceed \$600.00 for this project, with the City of Irwin to match these funds since they are a taxing entity, and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried.

2014-20 - Add'l Funding for HarvestFest (Original Grant - 2014-7) - \$800.00 - It was moved by Henscheid, seconded by Ronfeldt, to approve an amount not to exceed \$800.00 for additional sign posts and KNOD advertising and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried.

The next scheduled meeting of this Committee will be December 9, 2014 at 1:00 P.M.
The Chairman may call additional meetings prior to this date if deemed necessary.

The Chairman asked if there was any other business that needed to come before this Committee. There being none, the Chairman declared the meeting adjourned at 2:41 P.M.

Respectfully submitted,

Marsha J. Carter
Shelby County Auditor and
Secretary to this Committee

**SHELBY COUNTY
HOTEL/MOTEL TAX COMMITTEE
MINUTES OF JULY 22, 2014**

VOTING MEMBERS

PRESENT:	Harlan City Council	Dave Miller
	Shelby County Supervisor	Roger Schmitz
	Harlan Business Owner	Sandy Ronfeldt
	Harlan Resident	Lisa Meyer
	Rural Business Owner	Kent Richards
	Shelby County Chamber	Jerry Henscheid
ABSENT:	Rural Resident	Becky Miller

NON-VOTING MEMBERS

PRESENT:	Fiscal Agent	Marsha Carter
	Chamber, Executive Director	ABSENT
	Harlan City Manager	Terry Cox

GUESTS: Bob Bjoin, Harlan Newspaper; Steve Dresen, HMU; Gene Gettys, Harlan Mayor; Sharon Lucke; and Donna Deuel.

The meeting was called to order by Chairman D. Miller at 1:00 p.m. Roll call is listed above.

The Chairman asked the members if there were any conflicts of interest for anything on the agenda. Ronfeldt and Henscheid felt they should abstain from voting on the Downtown Rooftop Light Project Grant since they are on the Lighting Committee. Schmitz felt he should abstain from voting on the SCCCI Golf Tournament Grant since he is on the Shelby County Chamber of Commerce and Industry Board.

It was moved by Richards, seconded by Schmitz, to approve the agenda. Motion carried.

Since this was a Special Meeting of this Committee, no minutes were approved.

GRANTS:

2014-5 - Additional Funds for Walking Tour Brochures - Harlan Newspapers - \$519 -
In order to include the Courthouse information in the brochures, an additional four pages need to be added at a cost of \$519 for the 3,500 books. It was moved by

Henscheid, seconded by Meyer, to approve the additional \$519 to be added to the original grant request. Motion carried.

2014-15 - Downtown Holiday Light Project - Jerry Henscheid - \$??? - More discussion was held on purchasing new rooftop holiday lights for the businesses around the Courthouse Square. A Lighting Committee has been formed, but discussion still continues if it should be with the existing Friends of Downtown and/or the Chamber. Light installation agreements have still not been signed between HMU and the building owners. HMU has agreed to bring electricity to each building at no cost, but an electrician will have to be hired to hook up each building to HMU electrical boxes. Who is going to pay for that? Proposals for the lights had been submitted from Off Kilter Media - \$42,548.41 and Kriz-Davis Company - \$87,143.00. With the electrical costs, this project could possibly be close to the \$100,000 mark. Installation labor varies from \$17,000 to \$37,000. Each vendor had quoted completely different types of lighting. More research needs to be done before a decision can be made as to which type of lighting will last the longest and which one is affordable. Cox stated that the City of Harlan will be including at least \$50,000 for this project in their upcoming bond issuance, but who/what organization will fund the balance of the cost? The Hotel/Motel Tax Committee members were hesitant to use all their remaining funds to fund this one project and were also hesitant to funnel money from other entities through their account. Cox suggested that the newly formed Chamber could possibly be the Fiscal Agent for the Downtown Holiday Lighting Project. Ronfeldt agreed. It was moved by Richards, seconded by Schmitz, to approve an amount not to exceed \$15,000 to be used toward this project, with the prospect that the current Lighting Committee become a sub-committee of the Chamber and all funding would be funneled through the Chamber AND to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Ronfeldt and Henscheid abstained from the vote, but the motion carried.

2014-16 - SCCCI Golf Tournament to be held September 9, 2014 - Advertising - \$500 - It was moved by Richards, seconded by Meyer, to approve an amount not to exceed \$500 to cover advertising costs for this event and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Schmitz abstained from the vote, but the motion carried.

The next scheduled meeting of this Committee will be September 9, 2014 at 1:00 P.M. The Chairman may call additional meetings prior to this date if deemed necessary.

The Chairman asked if there was any other business that needed to come before this Committee. There being none, the Chairman declared the meeting adjourned at 2:13 P.M.

Respectfully submitted,

Marsha J. Carter
Shelby County Auditor and
Secretary to this Committee

**SHELBY COUNTY
HOTEL/MOTEL TAX COMMITTEE
MINUTES OF JUNE 10, 2014**

VOTING MEMBERS

PRESENT:	Harlan City Council	Dave Miller
	Shelby County Supervisor	Roger Schmitz
	Rural Resident	Becky Miller
	Rural Business Owner	Kent Richards
	Shelby County Chamber	Jerry Henscheid
	Harlan Business Owner	Sandy Ronfeldt

ABSENT: Harlan Resident Lisa Meyer

NON-VOTING MEMBERS

PRESENT:	Fiscal Agent	Marsha Carter
	Chamber, Executive Director	ABSENT
	Harlan City Manager	Terry Cox

GUESTS: Alan Mores, Harlan Newspaper.

The meeting was called to order by Chairman D. Miller at 1:00 p.m. Roll call is listed above. Ronfeldt replaced Teresa Coenen on this Committee.

The Chairman asked the members if there were any conflicts of interest for anything on the agenda. None were stated.

It was moved by B. Miller, seconded by Ronfeldt, to approve the agenda. Motion carried.

It was moved by Richards, seconded by Schmitz, to approve the Minutes of March 11, 2014. Motion carried.

Carter presented an updated Financial Report. It was moved by B. Miller, seconded by Schmitz, to approve the Fiscal Agent Financial Report, as presented by Carter, showing a balance of \$78,547.89 as of May 31, 2014. Motion carried.

Chairman Miller reported that he had attended the City Council meeting of all the cities in Shelby County except Harlan, Elk Horn and Shelby. Miller stated that most Councils were not aware of the availability of Hotel/Motel Tax funds and their access to these funds.

It was moved by Ronfeldt, seconded by Schmitz, to approve the amendments to the Grant Application Guidelines, stating that the "Project/Event shall be located within Shelby County" and that grant request evaluations shall be based on "The availability of Hotel/Motel Tax collections in the jurisdiction where the Project/Event is being held." Motion carried. The updated Guidelines are available in the Auditor's Office.

There are two cities that collect and expend the Hotel/Motel Tax in their own jurisdictions - Shelby and Elk Horn. A letter will be sent to each of these cities inviting them to attend the September meeting of this Committee to discuss the pros and cons of their joining the Shelby County Hotel/Motel Tax Committee.

Alan Mores, Harlan Newspapers, stated that the Omaha World Herald wanted to know what we wanted on the wrap for July. The May wrap was a duplicate of our ad in the Western Iowa Tourism Guide. The June wrap had the same information, but highlighted the Hybrid Corn Pioneers Museum. The Committee asked Mores to put together the wrap for July to include Greenridge, Roar Into Harlan, Harvestfest, and Elk Horn Julefest.

GRANTS:

2014-2 - Downtown Christmas Lights - City of Harlan - \$0 - More discussion was held on purchasing new roof top lights for the businesses around the Courthouse Square. Henscheid reported that he and D. Miller had contacted all the building owners on the square, and all but one was in favor of the lights. Agreements have still not been signed to hold HMU harmless. Everyone agreed this was a worthwhile project, but the chances of getting it completed by the 2014 Holiday Season were slim. It was moved by Ronfeldt, seconded by Richards, to table 2014-2. Henscheid will continue to work with the businesses around the square with a goal of the 2015 Holiday Season. Motion carried. No funds were set aside for this project at this time.

The City of Harlan planned to fund a portion of the rooftop lights from their Tax Increment Financing District. Since this project will not be ready for funding this year, Cox stated that the City will contribute the \$30,000 that was set aside for the rooftop light project to help purchase more lights for the Courtyard. Another \$30,000 will be available next year to use toward the rooftop light project, if it is approved.

2014-4 - Art in the Park 2014 - Kristin Olson Harmon - After Action Report - Harmon reported this year's event was a success with 23 artists compared to last year's 27. Mike Wohlhutter's band played for free and entertained the crowd. Harmon stated they may expand this event to include some crafts, but will be very selective.

2014-8 - Western Iowa Tourism Region - 2014 Coop Ad - Shonna Bruno - \$1,100 - Carter reported that this ad went out with the 2013 dates on it. Since we missed the

error on the proof, WITR has offered to share the responsibility and give us a 50%, or \$550, credit toward next year's ad. It was moved by Miller, seconded by Ronfeldt, to accept the offer and place the written offer on file until next year. Motion carried.

2014-11 - Dave Miller - Mileage to City Council Meetings - \$106.40 - It was moved by Schmitz, seconded by Ronfeldt, to approve this expenditure and thank Miller for volunteering to take the time to attend these meetings and explain the goals of this Committee. Motion carried.

2014-12 - Hotel/Motel Meeting Ads - \$350.00 - It was moved by Ronfeldt, seconded by Schmitz, to approve an amount not to exceed \$350 to cover advertising costs for the Harlan Newspaper and KNOD ads, announcing the date and time of this meeting and to authorize the Fiscal Agent to issue the checks upon presentation of invoices. Motion carried.

2014-13 - Roseman-Glendale Golf Course 35th Anniversary Celebration - Lynn Gaskill - \$3,695 - It was moved by Richards, seconded by Henscheid, to approve an amount not to exceed \$1,800 to cover the costs of advertising and signs, but will not cover the costs of tees, golf balls, or sandwiches and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried.

2014-14 - The Forgotten Art - the Artists 2014 - Kristin Olson Harmon - \$950 - The Committee wanted to do more for this project. It was moved by Ronfeldt, seconded by Richards, to approve an amount not to exceed \$1,500 to cover advertising costs for this event and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried. When Harmon discussed the difficulty of finding an affordable place to hold this event on the Square, Schmitz offered the Courthouse Main Hallway. Harmon will contact Carter to work out the details.

The next scheduled meeting of this Committee will be September 9, 2014 at 1:00 P.M. The Chairman may call additional meetings prior to this date if deemed necessary.

The Chairman asked if there was any other business that needed to come before this Committee. There being none, the Chairman declared the meeting adjourned at 2:48 P.M.

Respectfully submitted,

Marsha J. Carter
Shelby County Auditor and
Secretary to this Committee

**SHELBY COUNTY
HOTEL/MOTEL TAX COMMITTEE
MINUTES OF MARCH 11, 2014**

VOTING MEMBERS

PRESENT:	Harlan City Council	Dave Miller
	Shelby County Supervisor	Roger Schmitz
	Rural Resident	Becky Miller
	Rural Business Owner	Kent Richards
	Shelby County Chamber	Jerry Henscheid

ABSENT:	Harlan Business Owner	Teresa Coenen
	Harlan Resident	Lisa Meyer

NON-VOTING MEMBERS

PRESENT:	Fiscal Agent	Marsha Carter
	Chamber, Executive Director	ABSENT
	Harlan City Manager	Terry Cox

GUESTS: Josh Hansen, Off Kilter Media; Steve Dresen, HMU; Alan Mores, Harlan Newspaper.

The meeting was called to order by Chairman D. Miller at 10:00 a.m. Roll call is listed above.

The Chairman asked the members if there were any conflicts of interest for anything on the agenda. None were stated.

It was moved by B. Miller, seconded by Schmitz, to approve the agenda. Motion carried.

It was moved by Richards, seconded by B. Miller, to approve the Minutes of December 10, 2013. Motion carried.

Carter presented an updated Financial Report. It was moved by Henscheid, seconded by Schmitz, to approve the Fiscal Agent Financial Report, as presented by Carter, showing a balance of \$70,427.51 as of February 28, 2014. Motion carried.

Chairman Miller reported that he had attended the City Council meeting of Kirkman, Earling, Portsmouth, and Irwin. He plans to continue these meetings until he has met with all the City Councils to make sure they are aware of the availability of Hotel/Motel Tax funds for their cities. It was moved by Richards, seconded by

Schmitz, to authorize Carter to use Hotel/Motel Tax funds to advertise in the Harlan Newspaper and on KNOD one month before each regular Hotel/Motel Tax Committee meeting to make the public aware that these funds are available for tourism projects. Motion carried.

It was moved by Richards, seconded by Henscheid, to approve the amendments to the Grant Application Guidelines, as recommended by Carter. Motion carried. The updated Guidelines are available in the Auditor's Office.

GRANTS:

2013-4 - Walking Tour Brochures - It was moved by D. Miller, seconded by B. Miller, to cancel Grant Request No. 2013-4 due to the age of the grant. Motion carried. See new Grant No. 2014-5.

2013-38 - Holiday Light Gala-Final Expenses - After Action Report - Carter reported that only \$993.00 of the \$2,000.00 granted were needed to cover the additional expenses.

2014-1 - Downtown Christmas Lights - Shelby County - \$10,000 - It was moved by Richards, seconded by Schmitz, to approve an amount not to exceed \$10,000 to purchase additional Christmas lights for the Courtyard before the 2014 Holiday Light Gala and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried.

2014-2 - Downtown Christmas Lights - City of Harlan - \$TBD - A discussion was held on purchasing new roof top lights for the businesses around the Courthouse Square. Cox stated that they will be talking to the businesses about attaching the lights to their buildings. Agreements must be in place before the project can go forward. He hopes to have the agreements signed and final costs by the June meeting. Josh Hansen, Off Kilter Media, who was in attendance, did remind everyone to make sure that whatever lights are purchased that they will work with the existing lights.

2014-3 - Shelby County Historical Society - 50th Anniversary Publicity Blitz - Nathan Buman - \$10,000 - It was moved by Henscheid, seconded by B. Miller, to approve an amount not to exceed \$10,000 to cover advertising costs for this event and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried.

2014-4 - Art in the Park 2014 - Kristin Olson Harmon - \$700 - It was moved by Schmitz, seconded by Richards, to approve an amount not to exceed \$700 to cover advertising costs for this event and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried.

2014-5 - Walking Tour Brochures-Historic Downtown Harlan - Harlan Newspapers-Alan Mores - \$5,100 - It was moved by Schmitz, seconded by B. Miller, to approve an amount not to exceed \$5,100 to cover the costs of printing 3,500 4-color brochures and to authorize the Fiscal Agent to issue the check upon presentation of an invoice. Motion carried.

2014-6 - Western Iowa Tourism Region - 2014 Dues - \$500 - It was moved by D. Miller, seconded by Richards, to authorize the Fiscal Agent to issue a check in the amount of \$500 for the 2014 dues. Motion carried.

2014-7 - 2014 Harlan Harvest Fest - Harlan Newspapers-Lori Christensen - \$1,500 - It was moved by Schmitz, seconded by Henscheid, to approve an amount not to exceed \$1,500 to cover advertising costs for this event and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried.

2014-8 - Western Iowa Tourism Region - 2014 Coop Ad - Shonna Bruno - \$1,100 - It was moved by Schmitz, seconded by B. Miller, to approve an amount not to exceed \$1,100 for an ad in the "Plan a Great Getaway to Western Iowa" Insert, which was distributed to 528,273 travelers last year in Iowa, Kansas, Minnesota, Missouri, Nebraska, and South Dakota and to authorize the Fiscal Agent to issue a check in the amount of \$1,100 for the 2014 ad. Motion carried.

2014-9 - Western Iowa Tourism Region - 2014 Omaha World Herald Advertising Wrap - Shonna Bruno - \$1,650 - It was moved by Schmitz, seconded by D. Miller, to approve an amount not to exceed \$1,650 for an ad in the Advertising Wraps and to authorize the Fiscal Agent to issue a check in the amount of \$1,650 for these wraps. Motion carried. 350,000 wraps will be printed each month and will be used to "wrap" the Omaha World Herald for the first 15 days of each of the months of June, July and August before it is delivered to homes in the specified area in Iowa, Missouri, and Nebraska. Subscribers will receive the wraps multiple times over the 15 days.

2014-10 - 2014 Roar Into Harlan - Mike Wohlhutter - \$5,000 - It was moved by Schmitz, seconded by B. Miller, to approve an amount not to exceed \$5,000 to cover advertising costs for this event and to authorize the Fiscal Agent to issue the check upon presentation of paid invoices. Motion carried. Wohlhutter reported that all profits from this event will be donated to the local Veterans Association.

Richards and B. Miller left the meeting at 11:30 a.m. Since there was no longer a quorum, the Committee could no longer act on any other business

The next scheduled meeting of this Committee will be June 10, 2014 at 1:00 P.M. The Chairman may call additional meetings prior to this date if deemed necessary.

The Chairman asked if there was any other business that needed to come before this Committee. There being none, the Chairman declared the meeting adjourned at 11:50 A.M.

Respectfully submitted,

Marsha J. Carter
Shelby County Auditor and
Secretary to this Committee